



R&K BUILDING SUPPLIES, INC.

Mailing Address: P.O. Box 4740
Mesa, AZ 85211

Physical Address: 25 W. Baseline
Gilbert, AZ 85233

(480) 892-0025
FAX (480) 926-3866

Since 1974

APPLICATION FOR CREDIT AND CREDIT AGREEMENT

Legal Business Name _____
Business Address _____ City _____ State _____ ZIP _____
Business Phone _____ Fd. Tax I.D. # _____ State Tax Resale # _____
Type of Business _____ Contractors License # _____ Yrs. in business _____
Previously used business names _____ When _____ Where _____

PARTNERSHIP, PROPRIETORSHIP OR CORPORATION: (Please circle one)

Principal's Name	Home Address	Social Security #	Title
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____

BANK INFORMATION:

Bank Name _____ Branch _____ Type of Account _____
Account # _____ Bank Officer _____ Length of Relationship _____ yrs.

PRINCIPAL SUPPLIERS: (List only those with whom you purchase on an open account basis)

Name	Address	Phone	Lenth of Relationship
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____

Please check any departments of interest to you: Lumber _____ Doors _____ Windows _____ Truss _____

Monthly Credit Line requested from R & K Building Supplies, Inc. \$ _____

Has applicant or any of its Owners, principals, Partners or Officers ever filed a voluntary petition for bankruptcy, been adjudged bankrupt, or made an assignment for the benefit of creditors? Yes _____ No _____

Please give details: _____

Has a Tax Lien, Civil Suit, or Foreclosure been filed, or is one pending against Applicant, or any of its Owners, Principals, Partners or Officers within the past seven years? Yes _____ No _____

Please give details: _____

I/We herein make application for credit (or to re-affirm, update and/or continue an existing credit relationship) to R & K Building Supplies. If credit is granted I/We promise to pay all bills when rendered and understand that a service charge of one and one-half (1.5) percent per month (18% APR) shall be added to all balances not paid according to terms. I/We understand and agree that should services by an independent organization become necessary I/We promise to pay twenty-five (25%) percent of the unpaid balance as collection costs. I/We promise to pay an additional twenty-five (25%) percent of any unpaid balance as reasonable attorney's fees, and agree that in the event of suit or action, same shall take place in Maricopa County, Arizona and are waiving my/our right to litigate outside of Maricopa County, Arizona. I/We authorize R & K Building Supplies, or its agent, to obtain credit information, verify and/or supplement information herein. I/We do hereby state all information contained in this application to be true and correct.

By _____

The undersigned agrees to unconditionally guarantee payment of, and holds themselves personally responsible for, any indebtedness, including attorney's fees, to R & K Building Supplies, Inc. for all sums due them. Any undersigned guarantor who is married expressly represents that he/she has been duly authorized by the nonsigning spouse, for the purposes described herein, so as to bind their marital community. This guarantee is a continuing guarantee and shall remain in effect until R & K Building Supplies receives written notification of cancellation.

By _____

By _____

By _____

By _____

TERMS AND CONDITIONS OF SALE

All invoices are due and payable on the 10th day of the following month for all purchases made on or before the statement date. All payments are net 11 days from billing after which time a service charge will be applied at 1 1/2 % per month. Liens will be filed on all balances at 35 days. This invoice when signed becomes a binding contract and you agree to absorb all reasonable collection costs and/or attorney fees due R & K Building Supplies, if such action ever becomes necessary.

Check load with driver or no claim for shortage will be allowed.

All materials sold, delivered to curb only. Not responsible for broken sidewalks, curbs, lawns, etc. when delivery is requested on premises. THESE MATERIALS AND SUPPLIES ARE OBTAINED FOR AND ARE TO BE USED IN AND UPON THE PREMISES DESCRIBED IN SHIP TO.

CREDIT POLICY FOR RETURN OF MERCHANDISE

All merchandise considered for credit must be approved in advance by an R & K Sales Representative or Dept. Manager.

All bad material must be reported to the Sales Representative or Dept. manager within 3 days of delivery in order to receive credit.

All orders will be checked for accuracy before leaving R & K's facilities. Contractors must accept full responsibility for checking discrepancies at time of drop. R & K will not issue credit on items which turn up missing after deliveries are made.

Items which are over ordered and returned for credit will be subject to a 15% restocking charge.

All merchandise to be picked up by R & K for credit should be stacked in one area on job site to preserve value and to assure quick and efficient handling.

Excessive returns and or hard to find materials, places an unfair expense upon R & K's labor and equipment. In such cases an additional 10% restocking charge may be levied.

Special order items which are not immediately resalable are non-returnable for credit. Items which are resalable but at a lower grade will not be given full credit.

Damaged materials - materials which are cut on, cut down, nailed on, paint spattered, mishandled, or of no resale value - are non-returnable.

Warranties or guarantee of merchandise cannot be extended beyond that of what is offered by the respective manufacturer (In some instances credit can not be issued until the manufactures representative makes an inspection and evaluation of cause and value).

All requests for credit on materials returned must be accompanied with a sales invoice No. # to assure proper application of credit.

All inquiries regarding credit memos in process should be directed to your salesman or to the Dept. Manager.

When all proper authorization has been completed the credit issued will be applied to the balance of the next billing statement to go out.

BIDS AND QUOTES

ALL QUOTATIONS ARE SUBJECT TO STOCK ON HAND, PRIOR SALE, AND FOR IMMEDIATE ACCEPTANCE IF OUR ESTIMATORS HAVE ARRIVED AT THE QUANTITY OF MATERIAL SHOWN ON THIS ESTIMATE, THEY HAVE DONE SO TO THE BEST OF THEIR ABILITY. HOWEVER, WE CANNOT GUARANTEE THAT THESE QUANTITIES WILL FILL YOUR REQUIREMENTS. NO LIABILITY IS ASSUMED FOR CLERICAL ERRORS. HOWEVER, WE DO AGREE TO FURNISH MATERIALS LISTED AT UNIT PRICE SHOWN HEREON SUBJECT TO STRIKES, ACCIDENTS, OR OTHER CAUSES OF DELAY BEYOND YOUR CONTROL. A CHARGE FOR HANDLING WILL BE MADE ON ALL MATERIALS RETURNED.

ACCEPTANCE OF THIS ORDER BY R & K IS SUBJECT TO CREDIT APPROVAL.